

Upper Elementary School English Teacher

Job Description

Category: Teaching & Learning - Teacher

Department: Teaching & Learning Department

General Qualifications:

- Bachelor's degree in English, Education, or a related field (Master's degree preferred).
- Teaching diploma or licensure for elementary education with a specialization in English Language Arts is preferred.
- Strong knowledge of elementary school English language curriculum and instructional strategies.
- Effective communication, interpersonal, and organizational skills.
- Passion for promoting English language proficiency, literacy, and effective communication skills.

Reporting: English Coordinator for School

Job Goal: As the Elementary School English Language Teacher for grades 4, 5, and 6, your primary responsibility is to provide comprehensive and engaging instruction in the English language, fostering language proficiency, literacy, and effective communication skills. The role involves developing age-appropriate lesson plans, implementing diverse teaching strategies, and creating a positive learning environment that encourages students to explore the wonders of the English language. Below are the essential functions and responsibilities:

Essential Functions and Responsibilities

- Curriculum Development and Implementation:
 - Develop and deliver well-structured lesson plans aligned with the elementary school English language curriculum.
 - Teach and reinforce fundamental language skills, including reading, writing, speaking, and listening.
- Language Proficiency:
 - Facilitate the development of students' proficiency in the English language through targeted language exercises and activities.
 - Assess and monitor progress in reading comprehension, vocabulary acquisition, and grammar skills.
- Literacy Promotion:
 - Promote a love for reading by selecting age-appropriate literature and organizing reading activities.
 - Foster literacy skills through discussions, book reports, and creative writing assignments.

- **Effective Communication:**
 - Focus on developing students' oral communication skills in English through conversation, presentations, and public speaking.
 - Encourage effective written communication through various writing genres and styles.
- **Creative Writing and Expression:**
 - Cultivate creativity and self-expression through creative writing assignments and storytelling activities.
 - Provide opportunities for students to explore their imagination and develop their unique writing styles.
- **Interactive Learning:**
 - Incorporate interactive and technology-enhanced learning activities to make English language lessons enjoyable.
 - Utilize multimedia resources to enhance language instruction.
- **Grammar and Language Mechanics:**
 - Teach and reinforce proper grammar usage and language mechanics through targeted exercises and activities.
 - Provide explanations and examples to enhance students' understanding of language rules.
- **Assessment and Feedback:**
 - Implement formative and summative assessments to evaluate students' English language proficiency.
 - Provide constructive feedback to help students improve their language skills.
- **Integration with Other Subjects:**
 - Collaborate with other subject teachers to integrate English language concepts into interdisciplinary projects.
 - Connect English language learning to other areas of study, such as history, science, or social studies.
- **Parental Communication:**
 - Communicate regularly with parents or guardians to share information about students' progress in the English language.
 - Conduct parent-teacher conferences to discuss individual student performance and growth.
- **Language Enrichment Activities:**
 - Organize and participate in language enrichment activities such as English clubs, language contests, or literary events.
 - Create an immersive language environment that encourages students to use English in various contexts.
- **Adaptive Teaching Strategies:**

- Differentiate instruction to accommodate students with diverse learning styles and abilities.
- Provide additional support and challenges to ensure each student's language progress.

Evaluation Method

The Upper Elementary School English teacher shall teach the English Curriculum assigned for its section to the students. The Teaching & Learning Director will drive the evaluation process according to the defined procedure. The KPIs for measuring the effectiveness of the Upper Elementary School English teacher's contribution to the overall function of the school include: *English language proficiency (reading and writing skills, grammar and vocabulary), oral communication skills (spoken English proficiency, Participation in oral activities), Literacy promotion (reading comprehension, interest in reading), Creative writing and expression (Quality of creative writing, encouragement of self-expression), Effective communication (oral presentation skills, written communication), interactive learning and technology integration (use of multimedia resources, engagement in interactive learning), grammar and language mechanics (mastery of grammar, effective application), Assessment and feedback (formative and summative assessments, quality of feedback), integration with other subjects (collaboration with other teachers, cross-curricular integration), Parental communication (frequency and quality of communication), Language enrichment activities (participation in language enrichment activities, success of language enrichment initiatives), adaptive teaching strategies (differentiation of instruction, individualized support), Student engagement and motivation (Overall student engagement, creation of a positive learning environment), Professional development (engagement in professional development, incorporation of new strategies).*

Selection and Appointment Process

Interested candidates should submit a resume, a portfolio of similar work done, and a cover letter explaining their qualifications and interest in the position. Application instructions and contact information should be included. This Job Description provides an overview of the responsibilities and qualifications for a Upper Elementary School English Teacher. The specific requirements and expectations may vary depending on the school's needs, and the scope of its teaching and learning efforts.