

# Secondary Economics Teacher for School

## Job Description

**Category:** Teaching & Learning - Teacher

**Department:** Teaching & Learning Department

### General Qualifications:

- Bachelor's degree in Economics, Business, Finance, Education, or related field (Master's degree preferred).
- Teaching certification or licensure for secondary education with a specialization in Economics.
- Profound knowledge of economic theories, principles, and effective teaching strategies.
- Strong communication, presentation, and analytical skills.
- Passion for economics education and fostering critical thinking and analytical skills in students.

**Reporting:** Economics Coordinator for School

**Job Goal:** The Secondary School Civic Education Teacher's primary role is to educate students about civic responsibilities, government structures, democracy, and societal participation. The responsibility involves creating an engaging learning environment, fostering critical thinking, and nurturing an understanding of civic duties and democratic principles. Below are the essential functions and responsibilities:

### Essential Functions and Responsibilities

- Curriculum Implementation:
  - Develop and deliver comprehensive lesson plans aligned with the prescribed economics curriculum.
  - Utilize various teaching methodologies, resources, and real-life examples to effectively teach economic theories, concepts, and applications.
  - Incorporate case studies and current events to illustrate economic principles.
- Classroom Management:
  - Establish and maintain a positive, inclusive, and stimulating classroom environment conducive to learning economics.
  - Manage classroom behavior effectively, encouraging critical discussions and analytical thinking among students.
  - Set clear expectations for student behavior, academic performance, and engagement in economics studies.
- Instruction and Assessment:
  - Teach economic theories, models, and principles using diverse teaching methods and materials.
  - Assess students' understanding through examinations, projects, presentations, debates, and discussions on economic topics.
  - Provide constructive feedback to enhance students' analytical and problem-solving skills in economics.
- Real-world Application:

- Illustrate real-world applications of economic principles, policies, and systems to help students understand their significance and impact.
- Encourage critical analysis of economic trends, global issues, and their implications on societies and economies.
- Student Support:
  - Offer additional support and guidance to students needing help in comprehending economic concepts.
  - Collaborate with colleagues, parents, and support staff to address individual student needs and concerns.
- Professional Development:
  - Engage in continuous professional development activities to enhance teaching methodologies and stay updated on advancements in economics education.
  - Participate in workshops, seminars, and conferences related to economics and financial literacy.
- Administrative Duties:
  - Maintain accurate records of students' progress, grades, attendance, and performance in economics classes.
  - Communicate regularly with parents or guardians to discuss student progress and address academic concerns.
  - Participate in faculty meetings, school events, and committees as required.

### **Evaluation Method**

The Secondary Economics teacher shall teach the Economics Curriculum assigned for its section to the students. The Teaching & Learning Director will drive the evaluation process according to the defined procedure. The KPIs for measuring the effectiveness of the Secondary Economics teacher's contribution to the overall function of the school include: *Student Academic Performance (Test Scores & Assessments, Application of Economics Principles)*, *Student Engagement & Participation (Classroom Participation, Use of Critical Thinking)*, *Teaching Effectiveness (Lesson Planning & Delivery, Student Progress Tracking)*, *Economic Analysis and Problem Solving Skills (Analytical Skills Development, Problem-Solving Abilities)*, *Professional Development & Collaboration (Continued Education, Collaboration with Colleagues)*, *Student Feedback & Support (Providing Feedback, Support to Students)*, *Parent and Stakeholder Communication (Communication with Parents, Parental Engagement)*.

### **Selection and Appointment Process**

Interested candidates should submit a resume, a portfolio of similar work done, and a cover letter explaining their qualifications and interest in the position. Application instructions and contact information should be included. This Job Description provides an overview of the responsibilities and qualifications for a Secondary Economics Teacher at the school. The specific requirements and expectations may vary depending on the school's needs, and the scope of its teaching and learning efforts.